

Where Education is a Passion...

Faculties of the University

- Faculty of Dental Sciences  
(Estd. 1996)
- Faculty of Physiotherapy  
& Allied Health Sciences  
(Estd. 1999)
- Faculty of Medicine  
(Estd. 2000)
- Faculty of Nursing  
(Estd. 2000)
- Faculty of Law  
(Estd. 2002)
- Faculty of Engineering  
& Technology  
(Estd. 2005)
- Faculty of Management  
& Commerce  
(Estd. 2007)
- Faculty of Education  
(Estd. 2008)
- Faculty of Pharmacy  
(Estd. 2009)
- Faculty of Fine Arts  
(Estd. 2009)
- Faculty of Arts & Social  
Science  
(Estd. 2009)
- Subharti Polytechnic  
College  
(Estd. 2010)
- Faculty of AYUSH  
(Estd. 2011)
- Faculty of Science  
(Estd. 2013)

Ref. No. Pharmacy/FB/2025/03/14

Date: 14/03/2025

**Notice**

A meeting of the faculty board is scheduled to be held as per the following details:

- **Date:** 20/03/2025
- **Time:** 03:00 PM
- **Venue:** Conference Hall

The meeting will focus on the planning and preparation of VAC, Policy, supervisorship etc. All faculty board members are requested to attend the meeting

**Agendas of the Meeting:**

**Agenda No. 1:** Confirmation of minutes of the Faculty Board meeting held on 19/09/2024

(Annexure-1)

**Agenda No. 2:** Implementation of University Examination Disciplinary Policy 2023-24 for college sessional examinations (Annexure-2).

**Agenda No. 3:** Approval of faculty members as Ph.D. Supervisor (Annexure-3).

**Agenda No. 4:** To approve the promotion of faculty members (Annexure-4)

**Agenda No. 5:** Approval of Industry/R&D experts for participation in University Practical Examinations. (Annexure-5)

  
Prof. (Dr.) Sokindra Kumar  
Chairman  


Cc to: (Member)

1. QEWC
2. All faculty board members

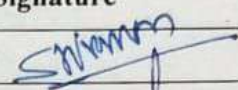
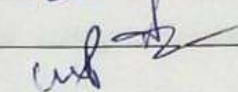

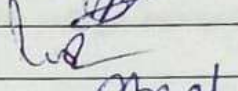
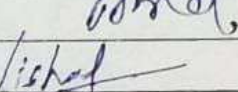
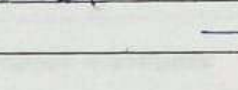
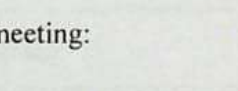
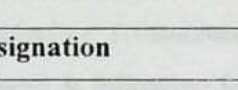
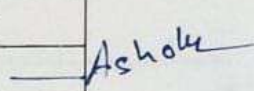
Ref. No. Pharmacy/FB/2025/3/20

Date: 20/03/2025

### Minutes for Meeting

A meeting of faculty board was held on 20/03/2025 at 03:00 PM in the conference hall.

Following members were present during meeting.

S.No	Name of faculty	Designation	Signature
1.	Prof. (Dr.) Sokindra Kumar	Chairman	
2.	Prof. (Dr.) Lubhan Singh	Member	
3.	Prof. (Dr.) Garima Verma	Member	
4.	Mr. Prasanjit Paul	Member	
5.	Dr. Amit Kumar	Member	
6.	Dr. Manish Kumar Pathak	Member Secretary	
7.	Mohd. Abid	Alumni (member)	
8.	Mr. Vishal	Industrial Expert	
9.	Dr. Ashok Gupta	External Expert	

Following members were not able to mark their presence for meeting:

S.No	Name of faculty	Designation
1.	---	---

At the onset, the Chairperson, Prof. (Dr.) Sokindra Kumar, welcomed all members and extended special thanks to Dr. Ashok Gupta (External Expert) for sparing his valuable time.

The meeting then proceeded with discussions on the agenda items.

**Agenda No. 1: Confirmation of minutes of the Faculty Board meeting held on 19/09/2024**

**Discussion:**

The minutes of the previous Faculty Board meeting were reviewed and verified.

**Resolution:**

The minutes were confirmed and approved by Prof. (Dr.) Sokindra Kumar.

Action to be taken by	Member Secretary
Timeline to complete the assigned task	Immediately

**Agenda 2:** Implementation of University Examination Disciplinary Policy 2023-24 for college sessional examinations (Annexure-2).

**Discussion:**

University Examination Disciplinary Policy 2023-24 for college sessional examinations was discussed & analysed in the meeting.

**Resolution:**

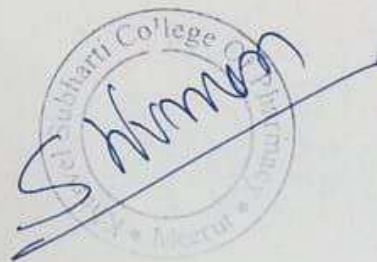
University Examination Disciplinary Policy 2023-24 for college sessional examinations was approved by the faculty board.

Action to be taken by	Examination committee
Timeline to complete the assigned task	31/03/2025

**Agenda 3.** To Approve the faculty members as Ph.D. Supervisor. (Annexure-3).

**Discussion & Resolution:** Agenda discussed in faculty board & following faculty members approved as Ph.D supervisors:-

1. Dr. Neeru Singh, Assistant Professor
2. Dr. Sumita Singh, Associate Professor
3. Dr. Mukesh Kumar, Assistant Professor
4. Dr. Aadesh Kumar, Associate Professor
5. Dr. Nidhi Dhama, Associate Professor
6. Dr. Varsha Raj, Associate Professor



Action to be taken by	Ph.D cell
Timeline to complete the assigned task	31/03/2025

**Agenda 4.** To approve the promotion of faculty members. (Annexure-4).

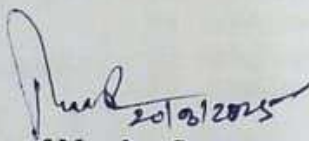
**Discussion & Resolution:** Agenda discussed with in the faculty board & all members agreed to consider the promotion of following faculty members:-


1. Dr. Vikrant Verma (From associate professor to professor)
2. Dr. Rupesh Kumar Pandey (From associate professor to professor)
3. Dr. Amit Kumar (From associate professor to professor)
4. Dr. Kunal Arora (From associate professor to professor)
5. Dr. Aadesh Kumar (From assistant professor to associate professor)
6. Dr. Nidhi Dhama (From assistant professor to associate professor)
7. Dr. Sumita Singh (From assistant professor to associate professor)

Action to be taken by	Dean & Principal
Timeline to complete the assigned task	31/03/2025

**Agenda No. 5.** Approval of Industry/R&D experts for participation in University Practical Examinations. (Annexure-5)

**Discussion & Resolution:** All members agreed for participation of Industry/R&D Expert in University Practical Examination.

  
20/03/2025  
Sign of Member Secretary

  
20/03/2025  
Sign and Stamp of Chairman

Ref. No. Pharmacy/FB/2025/2/10

Date: 10/02/2025

**Action Taken Report**

The meeting of faculty board was held on 19/09/2024. Following agendas were discussed in the meeting and actions taken of agenda are given below:

Agenda Item No.	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1.	Confirmation of minutes of the Faculty Board meeting held on 03/10/2023.	Minutes of the previous meeting confirmed and documented.	Completed	Within time	--
2.	Consideration of new value-added courses for the session 2024-2025.	Three new value-added courses were approved and finalized.	Completed	Within time	--
3.	Review of stakeholder feedback on curriculum for session 2023-2024.	Stakeholder feedback incorporated into curriculum changes.	Completed	Within time	--
4.	Confirmation of the report of the academic & administrative audit visit.	Academic & administrative audit report approved.	Completed	Within time	--
5.	Review of the S.W.O.C analysis for session 2023-2024.	SWOC analysis report finalized and distributed.	Completed	Within time	--
6.	Discussion on student placement & progression during session 2023-2024.	Student placement data compiled and analyzed.	Completed	Within time	--
7.	Consideration of the promotion of a faculty member to the post of Professor.	Promotion of eligible faculty member to Professor submitted for approval.	Completed	Within time	--
8.	Appointment of the Head of the Department of Pharmaceutical Chemistry.	New HOD appointment for Pharmaceutical Chemistry Department in process.	Completed	Within time	--
9.	Discussion on faculty members completing their doctoral degrees.	List of faculty members who completed Ph.D. submitted for recognition.	Completed	On-going	--
10.	Review of admissions in different pharmacy programs for session 2024-2025.	Admissions status reviewed and reported.	Throughout the Year	On-going	--
11.	Consideration of faculty recruitment in the Department of Pharmaceutical Chemistry, Department of Pharmacology, and Department of Pharmaceutics.	Recruitment process initiated for new faculty positions.	Completed	Within time	--
12.	Review of activities conducted under the M.O.U.	M.O.U. activities report prepared.	Completed	Within time	--

13.	Participation in MOOC courses.	Faculty encouraged to enroll in MOOC courses.	Throughout the Year	On-going	--
14.	Purchase of Pharm.D 5th year book bank & library books.	Procurement of Pharm.D 5th year books initiated.	Completed	Within time	--
15.	Allotment of projects in B.Pharm 7th semester.	B.Pharm 7th semester projects allotted.	Completed	Within time	--
16.	Laboratory chemical & glassware requirements.	Lab chemical and glassware procurement approved.	Completed	Within time	--
17.	Breeding license in the animal house.	Animal house breeding license application submitted.	Completed	Within time	--
18.	Purchase of molecular docking software & UV-visible spectrophotometer.	Purchase of molecular docking software and UV-visible spectrophotometer approved.	Completed	Within time	--



Sign of Member Secretary



Sign and Stamp of Chairman

Faculties of the University

- Faculty of Dental Sciences (Estd. 1996)
- Faculty of Physiotherapy & Allied Health Sciences (Estd. 1999)
- Faculty of Medicine (Estd. 2000)
- Faculty of Nursing (Estd. 2000)
- Faculty of Law (Estd. 2002)
- Faculty of Engineering & Technology (Estd. 2005)
- Faculty of Management & Commerce (Estd. 2007)
- Faculty of Education (Estd. 2008)
- Faculty of Pharmacy (Estd. 2009)
- Faculty of Fine Arts (Estd. 2009)
- Faculty of Arts & Social Science (Estd. 2009)
- Subharti Polytechnic College (Estd. 2010)
- Faculty of AYUSH (Estd. 2011)
- Faculty of Science (Estd. 2013)

Ref. No. Pharmacy/FB/2024/09/14

Date: 14/09/2024

**Notice**

A meeting of the **Faculty Board** is scheduled to be held as per the following details:

- **Date:** 19/09/2024
- **Time:** 01:30 PM
- **Venue:** Conference Hall

The meeting will focus on the planning and preparation for the upcoming academic session. All faculty members are requested to attend as their insights are essential for the successful execution of various departmental and academic activities.

**Agendas of the Meeting:**

1. Confirmation of minutes of the Faculty Board meeting held on 03/10/2023.(annx-1)
2. Consideration of new value-added courses for the session 2024-2025.
3. Review of stakeholder feedback on curriculum for session 2023-2024.
4. Confirmation of the report of the academic & administrative audit visit.
5. Review of the S.W.O.C analysis for session 2023-2024.
6. Discussion on student placement & progression during session 2023-2024.
7. Consideration of the promotion of a faculty member to the post of Professor.
8. Appointment of the Head of the Department of Pharmaceutical Chemistry.
9. Discussion on faculty members completing their doctoral degrees.
10. Review of admissions in different pharmacy programs for session 2024-2025.
11. Consideration of faculty recruitment in the Department of Pharmaceutical Chemistry, Department of Pharmacology, and Department of Pharmaceutics.
12. Review of activities conducted under the M.O.U.
13. Participation in MOOC courses.
14. Purchase of Pharm.D 5th year book bank & library books.
15. Allotment of projects in B.Pharm 7th semester.
16. Laboratory chemical & glassware requirements.
17. Breeding license in the animal house.
18. Purchase of molecular docking software & UV-visible spectrophotometer.

Prof. (Dr.) Sokindra Kumar  
Chairman


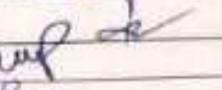

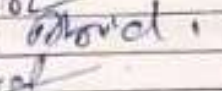


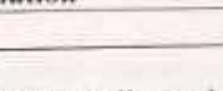
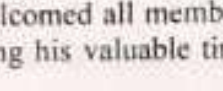
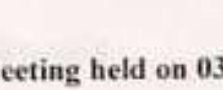
- Cc to: (Member)
1. QEWC
  2. All faculty board members

Ref. No. Pharmacy/FB/2024/9/19

Date: 19/09/2024

**Minutes for Meeting**

A meeting of faculty board was held on 19/09/2024 at 01:30 PM in the conference hall. Following members were present during meeting.

S.No	Name of faculty	Designation	Signature
1.	Prof. (Dr.) Sokindra Kumar	Chairman	
2.	Prof. (Dr.) Lubhan Singh	Member	
3.	Prof. (Dr.) Garima Verma	Member	
4.	Mr. Prasanjit Paul	Member	
5.	Dr. Amit Kumar	Member	
6.	Dr. Manish Kumar Pathak	Member Secretary	
7.	Mohd. Abid	Alumni (member)	
8.	Mr. Vishal	Industrial Expert	
9.	Dr. Ashok Gupta	External Expert	

Ashok

Following members were not able to mark their presence for meeting:

S.No	Name of faculty	Designation
1.	---	---

At the onset, the Chairperson, Prof. (Dr.) Sokindra Kumar, welcomed all members and extended special thanks to Dr. Ashok Gupta (External Expert) for sparing his valuable time. The meeting then proceeded with discussions on the agenda items.

**Agenda No. 1: Confirmation of minutes of the Faculty Board meeting held on 03/10/2023.**  
(Annx-1)

**Discussion:**

The minutes of the previous Faculty Board meeting were reviewed and verified.

**Resolution:**

The minutes were confirmed and approved by Prof. (Dr.) Sokindra Kumar.

Action to be taken by	Member Secretary
Timeline to complete the assigned task	Immediately

**Agenda No. 2: Consideration of new value-added courses for the session 2024-2025**

**Discussion:**

Proposed value-added courses discussed to enhance student learning and industry readiness.

**Resolution:**

Seven new value-added courses were finalized and approved by faculty board members.

1. Tablet Manufacturing Technology
2. GLP and GMP in Pharmaceutical Industry
3. Certificate course on handling of Laboratory Animals

4. Scientific Writing
5. Laboratory techniques in organic synthesis
6. Interpretation of Spectra
7. Herbal Extraction Techniques

Action to be taken by	HODs
Timeline to complete the assigned task	30/09/2024

**Agenda No. 3: Stakeholder feedback on curriculum & Student feedback for session 2023-2024.**

**Discussion:**

Feedback from students, faculty, alumni, and industry professionals was discussed & analysed in the meeting.

**Resolution:**

Necessary suggestions were approved by the faculty board.

Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/9/2024

**Agenda No. 4: Confirmation of academic & administrative audit report**

**Discussion:**

The audit report was presented, and observations were discussed.

**Resolution:**

Report was confirmed by Q.E.W.C

Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/9/2024

**Agenda No. 5: S.W.O.C analysis for session 2023-2024**

**Discussion:**

Strengths, Weaknesses, Opportunities, and Challenges (SWOC) analysis was conducted.

**Resolution:**

Findings were documented and approved by faculty board.



Action to be taken by	IQAC Committee
Timeline to complete the assigned task	30/09/2024

**Agenda No. 6: Student placement & progression during session 2023-2024**

**Discussion:**

Placement data was reviewed.

**Resolution:**

Enhancement strategies were approved by Mr. Vishal (Industry Expert).

Action to be taken by	Placement Cell
Timeline to complete the assigned task	Ongoing

**Agenda No. 7: Faculty promotion to Professor**

**Discussion:**

Dr. Manish Kumar Pathak Associate Professor in the department of pharmaceutical chemistry promoted on the Post of Professor.

**Resolution:**

All faculty board members unanimously recommended & approved the promotion of Dr. Manish Kumar Pathak on the post of Professor.

Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/9/2024

**Agenda No. 8: Appointment of Head of the Department of Pharmaceutical Chemistry**

**Discussion:**

The appointment of Head of the Department of Pharmaceutical Chemistry after resignation of Prof. (Dr.) Ganesh Prasad Mishra.

**Resolution:**

All faculty board members unanimously agreed to appoint Dr. Manish Kumar Pathak as a Head of the Department of Pharmaceutical Chemistry.



Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/09/2024

**Agenda No. 9: Faculty members completing their doctoral degrees**

**Discussion:**

The faculty members Dr. Aaadeh Kumar & Dr. Nidhi Dhama recently completed their Ph.D. were recognized.

**Resolution:**

Dr. Aaadeh Kumar & Dr. Nidhi Dhama completing their Ph.D.

Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/09/2024

**Agenda No. 10: Admissions in different pharmacy programs during session 2024-2025**

**Discussion:**

The admission status for various pharmacy programs, including B.Pharm, M.Pharm, Pharm.D, and Ph.D., was reviewed. Strategies for increasing enrollment were discussed.

**Resolution:**

It was decided to enhance outreach programs and collaborate with schools and colleges for awareness sessions.

Action to be taken by	Admission Cell
Timeline to complete the assigned task	Ongoing

**Agenda No. 11: Recruitment of new faculty members in the Department of Pharmaceutical Chemistry, Department of Pharmacology & Department of Pharmaceutics**

**Discussion:**

The requirement for new faculty members in different departments was analysed. Vacancies were identified based on student-faculty ratio and workload.

**Resolution:**

The recruitment process will be initiated, and advertisements will be published for vacant positions.



Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/10/2024

**Agenda No. 12: Activities conducted under M.O.U.**

**Discussion:**

The academic and research activities conducted under Memorandum of Understanding (M.O.U.) with industries and other institutions were reviewed.

**Resolution:**

It was decided to strengthen existing collaborations and sign new MOUs with reputed pharmaceutical companies and research institutes. Approved by Mr. Vishal (Industrial Expert).

Action to be taken by	Industry-Academic Cell
Timeline to complete the assigned task	Ongoing

**Agenda No. 13: Participation in MOOC courses**

**Discussion:**

Faculty and students were encouraged to enroll in Massive Open Online Courses (MOOCs) such as NPTEL, Coursera, and SWAYAM for skill enhancement.

**Resolution:**

A list of recommended MOOC courses will be prepared, and students will be guided on enrollment.

Action to be taken by	Dean & Principal
Timeline to complete the assigned task	30/9/2024

**Agenda No. 14: Purchase of Pharm.D 5th-year book bank & library books**

**Discussion:**

The requirement for textbooks, reference books, and e-books for Pharm.D 5th-year students was discussed.

**Resolution:**

The list of required books will be compiled, and the purchase will be initiated.



Action to be taken by	Library Committee
Timeline to complete the assigned task	30/9/2024

**Agenda No. 15: Allotment of projects in B.Pharm 7th semester**

**Discussion:**

The distribution of final-year research projects for B.Pharm students was discussed. Faculty members suggested topics based on current trends in pharmaceutical research.

**Resolution:**

It was decided to distribute projects among faculty members based on their expertise.

Action to be taken by	HODs
Timeline to complete the assigned task	25/09/2024

**Agenda No. 16: Laboratory chemical & glassware requirements**

**Discussion:**

The requirement of chemicals, reagents, solvents, and glassware for the upcoming academic session was analyzed.

**Resolution:**

The procurement process will be initiated, and quotations from suppliers will be obtained.

Action to be taken by	Chemical Purchase Committee
Timeline to complete the assigned task	30/9/2024

**Agenda No. 17: Breeding license for the animal house**

**Discussion:**

The renewal of the breeding license for the institutional animal house was considered. Compliance with CPCSEA (Committee for the Purpose of Control and Supervision of Experiments on Animals) guidelines was discussed.

**Resolution:**

It was decided to apply for license renewal and ensure all ethical requirements are met.



Action to be taken by	Animal House Committee
Timeline to complete the assigned task	10/10/2024

**Agenda No. 18: Purchase of molecular docking software & UV-visible spectrophotometer**

**Discussion:**

Requirement for research and teaching was justified.

**Resolution:**

Approved by Faculty board

Action to be taken by	HODs
Timeline to complete the assigned task	30/10/2024



**Sign of Member Secretary**



**Sign and Stamp of Chairman**